Organization Name _____

Artist Name _____

2010 PennPAT Project Outline

You may use this form or replicate this grid on your own computer. If you have more than six activities/performances as part of this engagement, please copy this form as needed.

READ THESE DIRECTIONS CAREFULLY—INCLUDE DETAILED RESPONSES—LIST ACTIVITIES IN CHRONOLOGICAL ORDER

Activity: Use one section for each activity. Include public performance(s) and all activities involving the roster artist. Also include any activities that support the public performance and enhance the audience's understanding of the work that are conducted by experts other than the roster artist. List the type of activity, such as performance, master class, workshop, etc., name of person(s) conducting the activity, and a brief description of the activity's focus.
Date/Date/Time: Day of the week, date and time for each activity—be specific.
Target Audience: Briefly describe the targeted audience or participants for this activity.
Projected : Anticipated number of audience members or activity participants.
Admission: List the ticket price or admission fee structure for the event.
Facility/Seating Capacity: Include name and type of facility, and seating capacity.

Activity	Day/Date/Time	Target Audience	Projected	Admission	Facility/Seating Capacity